

## **Parish Council Meeting Minutes January 19, 2017**

**Attendance:** Fr. Tom Sutton, Deb Lupo, Tim Markel, Bill Zimmerman, Jessica Reder, Christine Junga, Renee Krager, Sue LeVassuer, Karen Willsie, Janet Woronoff, Betsy Anderson, Mary Ellyn Gushow, Sally Czabala, Mike Jamrog, and Tim Hadd

**Excused:** Deb Ora, Sandy DesJardins, Shelley Helmreich, and Stephanie Schacher

**Review of Minutes:** The minutes were reviewed. Renee Krager motioned to approve the minutes as written, and Bill Zimmerman seconded the motion.

### **OLD/NEW BUSINESS:**

1. Parish Council Evangelization formation - discussion of Evangelii Gaudium commentary. The council read the commentary provided prior to attending the meeting, than spent 15 minutes in discussion focusing on two questions Sandy provided to direct the discussion. What did you learn, what does your heart hear, and how can we bring this to our Parish. Evangelization is not easy, but it is more than preaching. Through discussion, we came to realize all the ways we as a Parish can and do evangelize.
2. Christine Junga reported on the Shepherd's Care Committee. The committee made an effort to contact a total of 51 families over the phone. They were able to have a discussion with 23 of those families. The other 28, they either left messages, some numbers were disconnected, etc. Letters were also sent to those they were not able to contact over the phone. Christine suggested that this process be done at some interval, once a year, or twice a year. Father Tom commented that the small team of Sandy, Deb, and Christine made a good attempt and that at least one has come back to Church.
3. Parish Planning Committee – Betsy communicated that Mike Buchman will be the new chair of the planning committee. The survey results have been received. Parish Council received copies prior to the meeting. The survey seemed to have mixed reviews. The planning committee asked the Parish Council for direction of moving forward with a new church, or to hire a project manager to begin addressing other needed improvements, and also asked about improvement of the Parish web site. A letter summarizing the results was written by the planning committee to be sent to the Parish. Betsy requested approval from the Council to send the letter. The letter was reviewed and parish council made a couple suggestions. The letter will be revised and sent out to the Parish. The parish council had an extensive discussion concerning the results of the survey, and what the next steps should be for the planning committee. Many Parish needs like storage and the current facility maintenance needs were discussed. It was recommended that a Project Manager be hired to work on assessing these needs. Many long term options were discussed. It was voted on and approved by the Parish Council that the planning committee, following the diocesan process, continue moving forward understanding building a new church building. They are asked to provide comparison costs of building verses the extensive renovation costs for comparison. They will get bids based on an architecture package made available to the Parish, so more detailed information can be reported back to the Parish Council and communicated back to the Parish as a whole.

### **COMMISSION REPORTS:**

#### **Education/Formation: Jessica Reder reported**

1. Jessica reported that Sacramental prep will begin February 7<sup>th</sup>. The Youth ministry had caroling at Plain View Assisted Living with a great turn out, included bringing friends. Family Trivia night will be in April. The Youth group is planning on having a more local mission trip this year. Concerning AACCS, Catholic Schools Week will be January 29<sup>th</sup> – February 4<sup>th</sup>. As a highlight, our 3<sup>rd</sup> – 5<sup>th</sup> graders will be joining Blessed Sacrament and St. Brigid for Mass on the Thursday of that week at Blessed Sacrament. After Mass there will be an event that has five stations consisting of: Two Faith Based Stations, Chippewa Nature Center, Painterly Pottery, and a Community Leader. A great opportunity for our students.

2. Jessica communicated that the Education Commission has continued evaluating other Parish bulletins from a marketing perspective, looking at layout, color, etc. and would like our parish to do more with our bulletin. It was mentioned that the survey showed that the Parish Bulletin was the number 1 resource to receive communication. The council approved the Education Commission continuing to investigate updating our bulletin looking at other layout options, determining cost adders, etc., and to bring a proposal back to Parish Council.

**Worship: Sally Czabala**

1. Fr. Bert Gohm will provide a work shop for Lectors, Eucharistic Ministers, and Ministers of Hospitality. The dates are on February 2nd, and February 4th. The sessions will last approximately 1 ½ hours with a break.
2. Lent activities will be planned in more detail in February.

**Administration: Mike Jamrog**

1. Reviewed Proposal for storage facility – thanks for the answers.
  - o A Conex Box will be purchased as a solution to the immediate need for storage that will be connected to the back door of the facility. This box is a 40' long, 9 ½ ' wide, 8 foot high structure that will stand on a pad of gravel. Shelving will be mounted along one wall the entire length of the structure.
2. The purchase agreement of the St. Anthony Rectory and associated property to Toni and Trish House has been completed, waiting on the Bishop's signature.
3. No inquiries on the 9 mile property to report.
4. Tim's kitchen sewer issue theory was confirmed, the flow is going the wrong way. The administration committee is getting a bid on fixing the kitchen plumbing, and getting bids for hand dryers for the school.
5. The Parish and the School are both doing well financially. The Parish budgets 68,000 to support the school and the school should meet this budget.
6. Had to do some quick repairs to the boilers, cost about \$50,000 to replace.
7. West Campus repairs – necessary ongoing maintenance
  - o Locks on restroom stalls
  - o Tiles
  - o Lights
  - o Hot water heater
8. New CSA target should be here shortly. Currently short \$2800 from last year with 3 months to go.
9. A Project Manager was recommended to manage a laundry list of projects. A proposal to hire a Project Manager was made previously. The Parish Council voted to support hiring a Project Manager to be led by Fr. Tom. Sally Czabala motioned to approve, Tim Hadd seconded the proposal and the Parish Council were all in favor.
10. Volunteers will have a survey on cemetery fees, see where we sit.
11. Mike is looking at school tuition cost and how it compares to everything.

**Christian Service: Renee Krager**

1. Coffee and Donuts – Crispy Creams have been well received with positive feedback, and the Parish will continue purchasing these through Speed Way. 11 dozen have been ordered for each Mass. Last time 3 dozen

were left over after 4:30 Mass, only 6 donuts were left over after 9:30 Mass. Will go to 9 dozen after 4:30. They would like more help with clean up after the event. Asking families, couples, groups, to help with this event will be pursued.

2. Charities to support were discussed.
3. Soup suppers will begin on March 8<sup>th</sup> with Christian Service covering.

**Staff Report: Fr. Tom**

1. Fr. Tom communicated that staff has been covered, nothing new to report. It was suggested by Fr. Tom to make the opening prayer, which was “A Prayer for My Parish”, be our opening prayer for the rest of the year. Parish Council voted, and agreed to do this.

**Upcoming Events:**

3. Catholic Schools Week – January 29<sup>th</sup> – February 4<sup>th</sup>
4. AACCS Family Dance – January 27<sup>th</sup>
5. Next Meeting February 9th

Renee Krager moved to close the meeting and the motion was seconded by Tim Markel.

*Submitted by Tim Hadd*